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Government of India

Ministry of Statistics and Programme Implementation

Central Statistics Office (Economic Statistics Division)

Level 4, East Block 6

R. K. Puram, New Delhi – 110066

Subject: Vision document for conduct of the 7th Economic Census (EC), 2019

1. Introduction

- 1.1 The non-farm economic activities carried out in India have lot of diversity in terms of organization and management. They are carried out by units registered /licensed under various laws and regulations or by self-employed/ own account establishments not registered/licensed. Some of them operate in fixed visible premises/ location or at different premises/ location and some operate within household categorized as invisible units. Some units operate only to serve other unit(s). Some operate seasonally or casually and some may not operate throughout a given year. They are engaged in different economic activities, relating to primary, secondary and tertiary sector. Some of them may engage themselves in multiple economic activities at any given point of time and some may diversify their activities from time to time.
- 1.2 With so much diversity, the units engaged in non-farm economic activities, if measured properly, will give indications about location-wise economic activities, occupations, employment and relatively inactive locations in terms of the characteristics measured.
- 1.3 Conducting periodic Economic Census has been the means of measuring the diversity of non-farm economic activities in all its major dimensions. In respect of units operating in fixed premises/ locations, the Economic Census is expected to provide updates on units actually operative to the concerned registering /licensing authorities, most of whom have no mechanism to maintain live registers. In respect of units without fixed premises /location and invisible units, the Economic Census is expected to provide location-wise information on number of units along with other characteristics. The census also provides information

on clustering of various economic activities/ occupations at different locations and on lack of adequate involvement in such avocations in some locations. Comparing the information provided by two consecutive Economic Censuses will throw light on locations becoming more and more economically active, location that are not so, and on emerging activities/ occupations, and those that are waning away over time. All this information is very important for policymakers in the government at all levels for evolving policy interventions.

- 1.4 For the statistical system at National and sub-national level, Economic Census has been very important national statistical program in which the center and all the States/ UTs simultaneously participate with a common goal.
- 1.5 Statistical measurement of non-farm sector requires differential treatment in coverage of units both larger and smaller in size. Larger units will be organized into a dynamic register, known as 'Business Register'. The other components (unorganized or informal sector) will be organized into location-wise information, to be used as frame for conducting periodic sample surveys for further studies.
- 1.6 The information collected through Economic Census, and the follow up surveys using these Business Registers and the frame will be useful for measuring performance of the sectors and its sub-sectors and for compilation of quarterly/annual national/sub-national accounts.

2. Economic Censuses conducted in the past

- 2.1 The First Economic Census was conducted throughout the country, except Lakshadweep, during 1977 in collaboration with the States/ Union Territories (UTs). The coverage was restricted to only non-agricultural establishments employing at least one hired worker on a fairly regular basis. Data on items such as description of activity, number of persons usually working, type of ownership, etc. were collected.
- 2.2 The subsequent Censuses were conducted in the years 1980, 1990, 1998, 2005. The 6th and the latest census was conducted in 2013. These Censuses were conducted in collaboration with the States/ UTs. The report of the 6th Economic Census is available on MoSPI website. Census-wise growth rates in Establishments and Employment is presented in Table 1 of

Annex I. Further, distribution of agricultural and non-agricultural establishments by size class of employment of the establishments and broad activity wise total number and percentage of persons employed in establishments with 8 or more persons employed sector wise in the 6th Economic Census are presented in Tables 2 and 3 respectively at **Annex I.**

3. Salient features of the Sixth Economic Census (2013)

3.1 The Sixth Economic Census was conducted in all the States/UTs. All economic activities (agricultural and non-agricultural), except those involved in crop production and plantation, public administration, defense and compulsory social security, related to production and/or distribution of goods and/or services other than for the sole purpose of own consumption were covered. However, the following activities were kept out of the purview of the Sixth EC:

- (a) Establishments of shelter-less and nomadic population, which keep on moving from place to place and camp either without shelter or with makeshift shelter.
- (b) Establishments engaged in illegal activities like smuggling, gambling, beggary, prostitution, etc.
- (c) Domestic servants, whether they work in one household or in a number of households, drivers, etc. who undertake jobs for others on wages.
- (d) All wage-paid employees of casual nature.
- (e) Household members engaged in household chores.
- (f) Persons doing different types of jobs depending on the availability of work e.g. loading, unloading, helping a mason or a carpenter, doing earthwork for a contractor.
- (g) Household members working for other households and earning some money which is insignificant.
- (h) Households in which none of the members is engaged in any gainful activity i.e. Households depending on remittance, rent, interest, pension etc.

3.2 Enumeration Blocks of Population Census 2011 were used as primary geographical units for both urban and rural areas for the purpose of listing of establishments. Use of Enumeration

Blocks facilitates linking of Population Census database with that of Economic Census database at the lower geographical levels such as wards and villages.

3.3 About 8.5 lakh enumerators and 3.2 lakh supervisors were deployed to collect information. For listing purposes, all houses/ households/establishments were visited. The field work was done under the statutory provisions of the Collection of Statistics Act, 2008 and Rules made thereunder.

3.4 Challenges faced during conduct of 6th EC:

3.4.1 Data collection for the 6th EC was carried out over a period of 1 year 2 months in the country. This resulted in reference period varying across different locations in the country.

3.4.2 The fieldwork was assigned in some State/ UTs to persons like Anganwadi workers, Gram sevaks, Panchayat secretaries, Unemployed Youth, NGO Workers, etc. who were handling the data collection exercise for the first time.

3.4.4 It took 3 years 6 months to bring out the final report of the 6th EC after its launch in January 2013 due to manual intervention in generation of the reports

3.4.5 Business Register could not be prepared by some States .

4 Need for 7th Economic Census

4.1 The Government had appointed a Task Force on Improving Employment Data in May, 2017, under the Chairpersonship of Vice Chairman, NITI Aayog to suggest ways and means of improving employment data. The Task Force made various recommendations in its report submitted in August, 2017, including that the Ministry of Statistics and Programme Implementation may undertake the Economic Census every 3 years, beginning with the 7th Economic Census so that more frequent information on the various economic characteristics of establishments are available and could be compared with the existing databases in the GSTN, EPFO, MCA etc.

4.2 Accordingly, the 7th Economic Census has been conceived to provide:

- (i) A nation-wide Business Register as per international practices adopted by developing countries and in line with UNSD recommendations.
- (ii) Detailed information on economic variables, activity wise, of all the non-agricultural establishments of the country including its distribution at all India, State, district, village/ward levels for comprehensive analysis of the structure of the economy;
- (iii) Information on establishments registered under MSME Development Act, their assets and other economic criteria;
- (iv) Information on number of workers working in establishments (which are under operation), activity wise and area wise on;
- (v) List of all establishments, tagged by geographical location up to village/ward level for local level planning purposes;

5. Scope and coverage proposed for 7th Economic Census:

- 5.1 All households/ establishments engaged in non-agricultural economic activities including construction, except public administration, defense and compulsory social security are proposed to be covered in the 7th Economic Census. Once the model of conduct of the 7th EC stabilizes, the scope can be enhanced to include these sectors from the 8th Census onwards.
- 5.2 All households and establishments are proposed to be covered in the 7th Economic Census. Enumeration blocks of Population Census 2011 will form the primary geographical unit. Out of these.
- 5.3 One of the main aims of the Economic Census is preparation of a National Business Register which can be linked with existing databases at the central and state government levels. It is also proposed to have in place a threshold turnover in monetary terms for such households/ establishments for inclusion in the coverage of the Census.
- 5.4 Establishments with fixed structures are proposed to be covered at the place of their operation. On the other hand, economic activities that are carried out without any fixed

structures are proposed to be covered at the place of the residence of the owner. All types of establishments (perennial, seasonal and casual), existing on the date of census, although may not be in operation on the day due to certain reasons, are also proposed to be covered in the census.

5.5 The parameters for which data is proposed to be collected in 7th Economic Census is at **Annex III.**

6. Business Register

6.1 The Business Register was originally conceptualized for collating the list of all registered establishments pursuing various economic activities relating to production of goods & services.

6.2 The 13th Finance Commission recommended development of Business Registers at District level so that it can be used for estimating District Domestic Product. The Business Register developed by few of the States/ UTs with the funds provided by the 13th Finance Commission is primarily an accumulation of establishments registered under the following Acts and registering authorities:

- (i) Companies Act, 1956
- (ii) Factories Act, 1948
- (iii) Shops and Commercial Establishments Act
- (iv) Societies Registration Act
- (v) Cooperative Societies Act
- (vi) Khadi and Village Industries Board
- (vii) Directorate of Industries (District Industries Centre)

6.3 Some of the States/ UTs have taken proactive measures to include establishments registered under Acts other than the ones mentioned above for defining the scope of their State Business Register. The States/ UTs were advised to produce a 16-digit location code (BRN) for a business establishment in the register with the help of Census codes.

- 6.4 The activity has been taken up on piecemeal basis and even after a long time has elapsed since the funds were provided under 13th Finance Commission, most of the State/ UTs are not in a position to come up with their Business Registers.
- 6.5 In this regard, for development of a dynamic Business Register during the 7th Economic Census, the following measures are proposed:
- (i) Create and maintain an online portal at the national level that will periodically get updated with the State databases where available and those States not having digital databases may use the national database for regular updation through standard processes. Feasibility of providing funds from SSSP project of MoSPI for this purpose may be explored.
 - (ii) The National Business Register will establish dynamic linkages, using API/Web Services with the existing national databases for 6th Economic Census, Annual Survey of Industries, MCA-21, GST, EPFO, ESIC, Udyog Aadhar (MSME) and list of establishments maintained under State Registering authorities.
 - (iii) As a prelude to the Economic Census, the de-duplicating of these databases will be done using Big Data Analytics and cross validated with the field work of Economic Census and geo-tagging of the establishments. The National Business Register system is proposed to generate a unique Business Registration Number (BRN) for each establishment.
 - (iv) Nominate nodal officers at the Central and State level for ensuring regular updation and maintenance of this database and coordinating with MoSPI for the National Business Register.
 - (v) An Inter-ministerial coordination mechanism will be established for smooth conduct of the Economic Census activity as envisaged above. Frequent stakeholder consultation in this regard will also be undertaken. For undertaking the Economic

Census, the statutory provisions of the Collection of Statistics Act, 2008 may be leveraged for achieving the desired results.

7. Reference period and field work:

7.1 Reference period for items of information would more or less correspond to the survey period only as information on the operational parameters, such as type of industrial activity; type of ownership; nature of economic activity; registered or not; social group, religion and sex of the owner (for proprietary establishments), would pertain to the ground truth found on the day of the visit. However, in the case of information on number of persons working in the firm (male, female, hired / non-hired, contractual), major source of finance and would relate to last working day of the establishment/firm in relation to the day of visit. For information on annual turnover and investment in plant and machinery, annual data pertaining to last financial year would be asked.

7.2 The entire field work is proposed to be completed during June 2019 to September 2019 across all State/ UTs. The field work envisages extensive use of technology for primary level data capture and concurrent release of key estimates after effective supervision and monitoring. Modalities of engagement of manpower for field work need to be worked out in consultation with stakeholders.

7.2 The joint supervision and monitoring would comprise officers and field staff of State Governments, Field Operations Division (FOD) of NSSO and Regional Offices of Development Commissioner of MSME.

7.3 The entire field work will require extensive training of enumerators and supervisors which is proposed to be conducted in November and December 2018, modalities of which need to be worked out.

8. Awareness and publicity:

- 8.1 For conducting a massive operation of the Economic Census, it is important that full-fledged publicity and awareness campaign is proposed to be launched through print and electronic media in regional languages to elicit maximum cooperation from the informants.
- 8.2 For this purpose, appropriate publicity campaign has to be undertaken in all States/ UTs before and during the field work.

9. Use of technology:

- 9.1 The Census will be conducted using an ICT web-based platform, through customized software designed for the purpose of data capturing, validation and report generation along with features of geo-tagging and back end integration with other data sources such as GST. The data entry will be done through mobile devices. The entire work of software development and procurement of related hardware will be outsourced to a specialist professional agency.
- 9.2 The integration of data from platforms such as GSTN, MCA-21, EPFO and ESIC along with the information available under 6th Economic Census and their de-duplication through the use of advanced technology needs to be taken on priority basis before the start of conduct of Census to avoid duplication of efforts. This will ensure a starting frame which can be fed into the data capturing software for verification during field work and updation, thereby preparing a basis for the Business Register.
- 9.3 The data collection and validation will be concurrently done at the back end through pre-designed algorithms incorporated into the software designed for the purpose. There will also be facility for generation of MIS reports to monitor the field work regularly.

10. Release of results

10.1 The results of 7th EC are proposed to be decentralized to the local authorities under which MoSPI will provide authorization for dissemination of provisional results as per plan given below:

- District level – 1 month (after completion of data collection and validation of same)
- State level – 2 months (after vetting from MoSPI)

10.2 Reports and tables at national/ sub-national levels will be generated through the software based on pre-defined templates. Final reports for release will be prepared on the basis of these tables. The entire validation and tabulation will be completed by all State/ UTs by October 2019 so that national level provisional results can be released by December, 2019.

10.3 The results will be made available to the public through a data portal linked with payment gateway for procurement of unit level data, etc.

11. Manpower requirement:

11.1 The census operations as indicated above are massive and require continuous and focused monitoring at National level. As also stated above that the primary data collection will be outsourced, however, a dedicated Monitoring and Command Centre for the Economic Census would need to be established. This will facilitate taking up the preparatory work of the following Economic Census for improvements in scope, coverage and use of technology.

11.2 The Monitoring and Command Centre for the Economic Census may have an appropriate contingent of officers and staff to service the centre and do regular activity to ensure constant updation of the National Business Register. A detailed proposal will be processed separately.

12. Infrastructure requirements:

12.1 Separate office space is required to be hired/ purchased for housing the e IT/ office equipment of Economic Census and for creating the Monitoring Center. Also the requisite Office equipment /IT equipment may be purchased for these officers/ staff. before the start of the data collection

13. Statutory support:

13.1 For the success of an operation of such magnitude and importance as the Economic Census, the provisions of the Collection of Statistics Act, 2008 will be invoked so that the field investigators have fewer challenges in having access to households/ establishments for collecting the relevant information. Data confidentiality and privacy of information is to be ensured at all stages.

13.2 The Collection of Statistics Act, 2008, empowers appropriate Government to notify and appoint a Statistics Officer responsible for collection of data. The Act also puts responsibility on informants for providing prescribed information truthfully. The Act also empowers Statistics Officers to engage requisite manpower for collection of statistics and has enabling provision for allowing access within household/ establishment premises for canvassing of information.

13.3 The Act provides penalties for giving false answer or not giving answers at all. At the same time, it calls upon the statistics officers to discharge their duties faithfully and warns them against putting any question to a person which is not covered by the questionnaire and they are required to record the answers as given by the person enumerated. One of the most important provisions of law is the guarantee it provides for the maintenance of secrecy of the information collected at the census of each individual. The Act requires strict secrecy to be maintained about the individual's record which should not be used for any purpose against the individual except for an offence as prescribed within the law. The information

thus collected can be used only for statistical purposes in which the individual data get masked.

14. Proposed deliverables

- 14.1 Frame of all establishments engaged in economic activity, tagged by their geographic location
- 14.2 Provisional results at Sub-national and local levels by local authorities within a week of collection of field work
- 14.3 National report on economic characteristics of establishments, both in the organized and unorganized sector and the geographic distribution of such characteristics, including employment
- 14.4 National Business Register and Unique Identification Code framework (including legal framework) for establishments
- 14.5 Villages with no economic activity also will be identified for the policy purposes
- 14.6 Unit level data on demand from the National Portal 46 Framework for dynamic updation of Business Register by local authorities and establishing linkage with benefits to be availed under various Central/ State Government schemes.

15. Governance Framework:

- 15.1 A Steering Committee under the Chairmanship of Secretary (S&PI) will be constituted to guide on logistics, monitoring and overall implementation of 7th Economic Census. The Steering Committee will include representatives of Ministry of Electronics and Information Technology, Ministry of Corporate Affairs, Ministry of Labour and Employment, NITI Aayog, Registrar General of India.
- 15.2 In addition, a Task Group under the Chairmanship of Director General (ES), MoSPI will be constituted to guide on technical matters related to conduct of 7th Economic Census. The

Task Group will include representatives of NCAER, EPIC-India, Department of Industrial Policy and Promotion, M/o Labour and Employment, GST Network, Reserve Bank of India, NITI Aayog. This document is prepared for deliberation by the Task Group and recommending various technical modalities related to the conduct of the Census.

15.3 The State/ UT Governments have constituted State Level Coordination Committee under the Chairmanship of Chief Secretary and District Level Coordination Committee under District Collector to ensure smooth conduct of the Census work and also for finalization of results in the State/ District.

Annex I

Table 1: Census-wise Growth rate in Establishments and Employment

Sl. No.	Census	Year	No of Establishments	Growth Rate (%)	Employment	Growth Rate (%)
1	Second	1980	18414339	-	53582900	-
2	Third	1990	25002200	35.78	72075700	34.51
3	Fourth	1998	30348900	21.38	83299500	15.57
4	Fifth	2005	41253630	35.93	95054007	14.11
5	Sixth	2013	58495359	41.79	131293868	38.13

Table 2: Distribution of agricultural and non-agricultural establishments by size class of employment of the establishments

Activity	Size class of establishments										
	1-5	6-9	10-14	15-19	20-24	25-29	30-99	100-199	200-499	500 or more	All Classes
	Number of establishments										
Agricultural	12947161	136652	32610	3060	3265	760	7582	315	114	54	13131573
Non-agricultural	42913125	1695049	337923	123168	77176	41071	140885	20685	10527	4177	45363786
Combined	55860286	1831701	370533	126228	80441	41831	148467	21000	10641	4231	58495359
	Percentage distribution of establishments										
Agricultural	98.60	1.04	0.25	0.02	0.02	0.01	0.06	0.00	0.00	0.00	100.00
Non-agricultural	94.60	3.74	0.74	0.27	0.17	0.09	0.31	0.05	0.02	0.01	100.00
Combined	95.50	3.13	0.63	0.22	0.14	0.07	0.25	0.04	0.02	0.01	100.00

Table 3: Broad activity wise total number and percentage of persons employed in establishments with 8 or more persons employed sector wise

Broad Activities	Rural			Urban			Total		
	Total Number of persons employed	Number of persons employed in establishments with 8 or more persons employed	% share of persons engaged in Establishments with 8 or more persons employed	Total Number of persons employed	Number of persons employed in establishments with 8 or more persons employed	% share of persons engaged in Establishments with 8 or more persons employed	Total Number of persons employed	Number of persons employed in establishments with 8 or more persons employed	% share of persons engaged in Establishments with 8 or more persons employed
01 - Activities relating to agriculture other than crop production & plantation	1230186	137531	11.2	131442	36715	27.9	1361628	174246	12.8
02 - Livestock	17987450	792181	4.4	1430992	90403	6.3	19418442	882584	4.5
03 - Forestry and Logging	1167371	23066	2	57438	10424	18.1	1224809	33490	2.7
04 - Fishing and aqua culture	672313	59721	8.9	205309	20034	9.8	877622	79755	9.1
Subtotal : Agricultural Activities	21057320	1012499	4.8	1825181	157576	8.6	22882501	1170075	5.1
05 - Mining and quarrying	404956	268538	66.3	152518	98403	64.5	557474	366941	65.8
06 - Manufacturing	13642473	4637943	34	16714800	6082980	36.4	30357273	10720923	35.3
07 - Electricity, gas, steam and air conditioning supply	242693	164710	67.9	301549	233200	77.3	544242	397910	73.1
08 - Water supply, sewerage, waste management and remediation activities	158659	22045	13.9	259251	100866	38.9	417910	122911	29.4
09 - Construction	1017539	136879	13.5	1312555	410231	31.3	2330094	547110	23.5
10- Whole sale trade, retail trade & repair of motor vehicles & motor cycles	676126	115664	17.1	1993501	454735	22.8	2669627	570399	21.4
11 - Whole sale trade (not covered in item-10 above)	786095	139462	17.7	1698276	310713	18.3	2484371	450175	18.1
12 - Retail trade (not covered in item-10 above)	11197996	538679	4.8	15994476	1416045	8.9	27192472	1954724	7.2
13 - Transportation and storage	2309309	201875	8.7	2737946	628106	22.9	5047255	829981	16.4
14 - Accommodation and Food service activities	2259486	261571	11.6	3827420	852917	22.3	6086906	1114488	18.3
15 - Information & communication	290545	108356	37.3	1566348	1075389	68.7	1856893	1183745	63.7
16 - Financial and insurance activities	1085891	338100	31.1	1752331	947467	54.1	2838222	1285567	45.3
17 - Real estate activities	131766	9633	7.3	570695	65598	11.5	702461	75231	10.7
18 - Professional, scientific & technical activities	322194	44885	13.9	1262592	451747	35.8	1584786	496632	31.3
19 - Administrative and support service activities	691168	110557	16	1377677	535108	38.8	2068845	645665	31.2
20 - Education	6623451	2628795	39.7	3972901	2614504	65.8	10596352	5243299	49.5

Broad Activities	Rural			Urban			Total		
	Total Number of persons employed	Number of persons employed in establishments with 8 or more persons employed	% share of persons engaged in Establishments with 8 or more persons employed	Total Number of persons employed	Number of persons employed in establishments with 8 or more persons employed	% share of persons engaged in Establishments with 8 or more persons employed	Total Number of persons employed	Number of persons employed in establishments with 8 or more persons employed	% share of persons engaged in Establishments with 8 or more persons employed
21 - Human health & social work activities	1299205	390960	30.1	2198349	1131287	51.5	3497554	1522247	43.5
22 - Arts entertainment, sports & amusement and recreation	262397	39386	15	352361	94024	26.7	614758	133410	21.7
23 - Other service activities not elsewhere classified	3436152	227015	6.6	3527720	340107	9.6	6963872	567122	8.1
Subtotal : Non-Agricultural Activities	46838101	10385053	22.2	61573266	17843427	29	108411367	28228480	26
Total	67895421	11397552	16.8	63398447	18001003	28.4	131293868	29398555	22.4

Schedule canvassed in 6th Economic Census for establishments with 8 or more workers

1 945207 809149	Form Number		Economic Census	Directory of Establishment Schedule 6C SIDE A
ENGLISH	Identification Particulars		State/UT	District
	Tahsil/Taluka/P.S./Mandal		Town/Village	
	Ward Code No. (only for Town)	Enumeration Block No.	Page No.	
<small>Confidential when filled in</small>				
Information on Directory of Establishments (for establishments with 8 or more workers)				
1 Page No. of Schedule 6A			2 Sl. Number (To be copied from col. 26 of Schedule 6A)	
3 Name and Address of the Establishment along with PAN & TAN. If it's a Branch Office, fill in items 3 & 4, else item 4 only.			4 Name and Address of the Main Office along with PAN & TAN.	
3.1 Regional Language Name _____ House No. _____ Lane _____ _____ Pin Code _____			4.1 Regional Language Name _____ House No. _____ Lane _____ _____ Pin Code _____	
3.2 English Name _____ House No. _____ Lane _____ _____ Pin Code _____			4.2 English Name _____ House No. _____ Lane _____ _____ Pin Code _____	
3.3 Phone/Mobile			4.3 Phone/Mobile	
3.4 Fax			4.4 Fax	
3.5 E-mail			4.5 E-mail	
3.6 PAN			4.6 PAN	
3.7 TAN			4.7 TAN	
Note: Information for 5-9 is to be copied from relevant columns of Schedule 6A				
5 Description of major activity (col. no. 11)			14 Registration Information: Whether registered or not? (Yes-1, No-0)	
6 Broad activity code (col. no. 12)			15 If Answer of item 14 is Yes, then enter the registration information using codes (Yes-1, No-0)	
7 NIC-2008 3 digit code (col. no. 13)			15.1 Shops and Commercial Establishments Act	
8 Ownership code (col. no. 15)			15.2 Companies Act, 1956	
9 Total number of workers (col. no. 25)			15.3 Central Excise/Sales Tax Act	
10 Year of start of operation under current ownership			15.4 Factories Act, 1948	
11 Does a computer and/or internet facility exist in the establishment? (Both-1, Only computer-2, None-3)			15.5 Societies Registration Act	
12 Whether using power in production of goods and services? (Yes-1, No-0)			15.6 Co-operative Societies Act	
13 Whether an exporting unit? (Yes-1, No-0)			15.7 Directorate of Industries	
			15.8 KVIC/KVIB/DC: Handloom/Handicrafts	
			15.9 Registered with other agencies	
Instructions for Field Officers			Particulars of Field Officers	
• Use only arabic numerals as indicated here.			Checked and found correct.	
0 1 2 3 4 5 6 7 8 9			Name of the Enumerator _____ Signature of the Enumerator _____ Enumerator number _____	
• Do not fold the schedule. • Use black/blue ink ball point pen, keep schedules on the board provided for this purpose. • Write in the centre of the boxes without touching the boundaries. • Avoid over writing & in case of corrections, cross the line and use the fresh line.			Name of the Supervisor _____ Signature of the Supervisor _____ Supervisor number _____	

A. House and household-based establishment (residential houses and residential establishments) parameters

- (a) Address and locational details
- (b) Purpose of Census house
- (c) Name and contact details of the head of the household
- (d) Number of members usually residing in household
- (e) Number of Household members pursuing entrepreneurial activity
- (f) Number of Household based establishments
- (g) In case of any household-based establishments, then following information about:
 - i. Type of establishment (Without fixed structure outside Household or Inside Household)
 - ii. Name and contact details of the Owner/ Partner
 - iii. Nature of Economic Activity
 - iv. Description of Economic Activity (as per NIC-3 digit)
 - v. Ownership of establishment
 - vi. In case, ownership of establishment is 'Proprietorship', then Age, Gender, Social Group, Religion of the owner/ partner.
 - vii. Nature of operation of establishment (perennial, seasonal etc.)
 - viii. Whether Manufacturing Services?
 - ix. Whether exporting unit?
 - x. If exporting unit, whether exports services?
 - xi. Major source of finance
 - xii. Number of persons engaged (Hired/Non-hired - male/female/third gender, and contractual)
 - xiii. Investment in plant & machinery/ equipment (class)
 - xiv. Annual turnover (class)

B. Establishment with fixed structure (commercial establishments) parameters

- (a) Address and locational details
- (b) Purpose of Census house
- (c) Name and contact details of the Establishment manager/ Owner
- (d) Nature of Economic Activity
- (e) Description of Economic Activity (as per NIC-3 digit)
- (f) Ownership of establishment
- (g) In case, ownership of establishment is 'Proprietorship', then Age, Gender, Social Group, Religion of the owner.
- (h) Major source of finance
- (i) Number of persons engaged (Hired/Non-hired - male/female/third gender, contractual)
- (j) Whether use IT for business operations?
- (k) Whether Manufacturing Services?
- (l) Whether exporting unit?
- (m) If exporting unit, whether exports services?
- (n) Investment in plant & machinery/ equipment (class)
- (o) Annual turnover (class)

- (p) PAN of establishment / owner
- (q) Registration details of establishment
- (r) Whether establishment is branch/ sales office/ factory etc. of another enterprise.
- (s) If establishment is branch/ sales office/ factory, then name, PAN, address, registration details of the main enterprise.